Citrix Receiver Installation Guide for Mac

The Citrix Receiver allows the internet, your operating system, and SAP to work together.

This installation guide will take you through the steps in installing Citrix Receiver on your Mac computer.

- Open Safari.

- Type in https://apps.lausd.net in the address field.

- Enter your LAUSD Single Sign-On (SSO) user name and password.

- Click the Log On button.
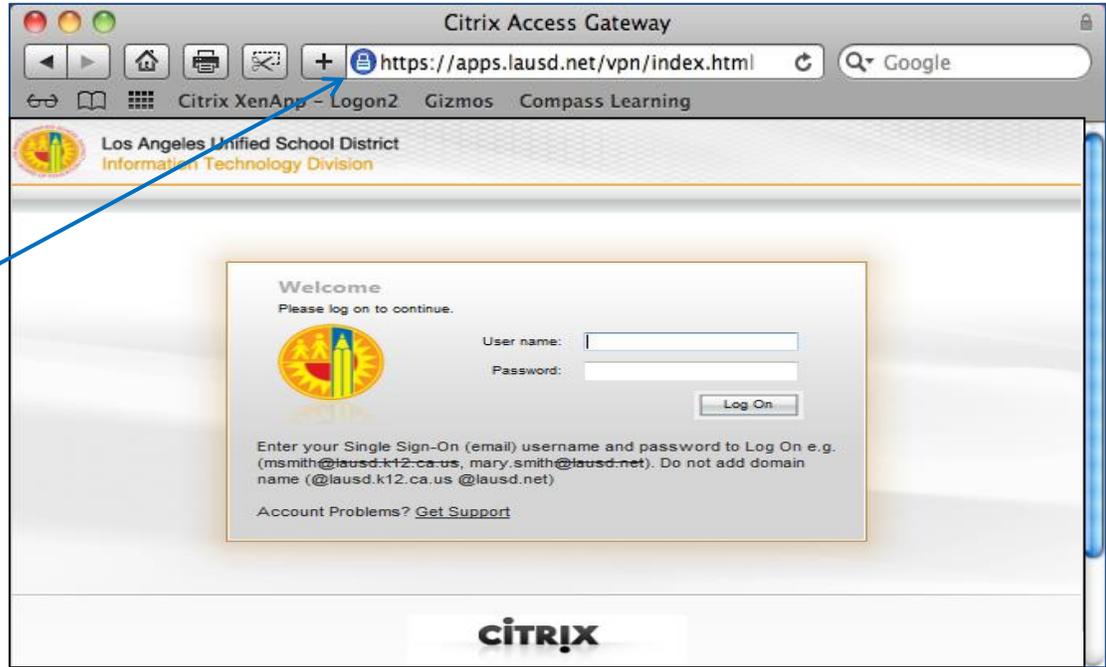
- Citrix will automatically prompt you to download and install the Citrix Receiver.

- Click the INSTALL button.
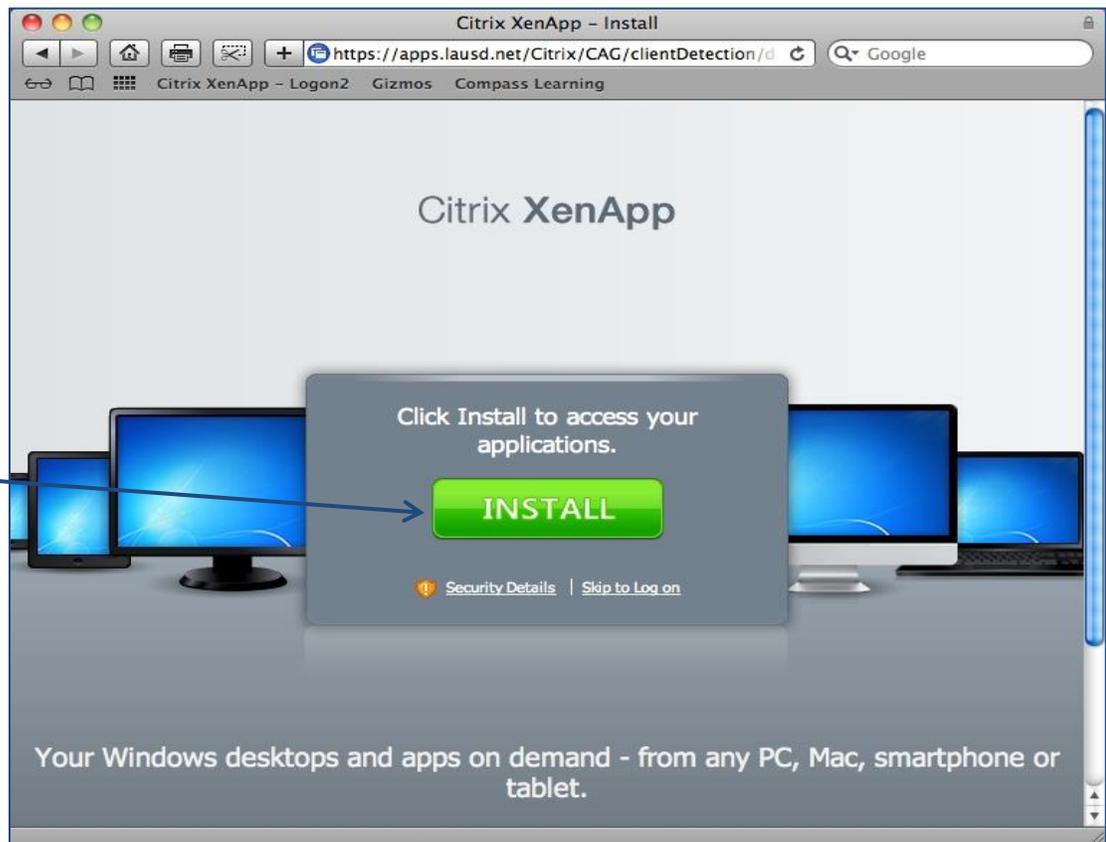
- Please wait for the CitrixReciever.dmg file to download.
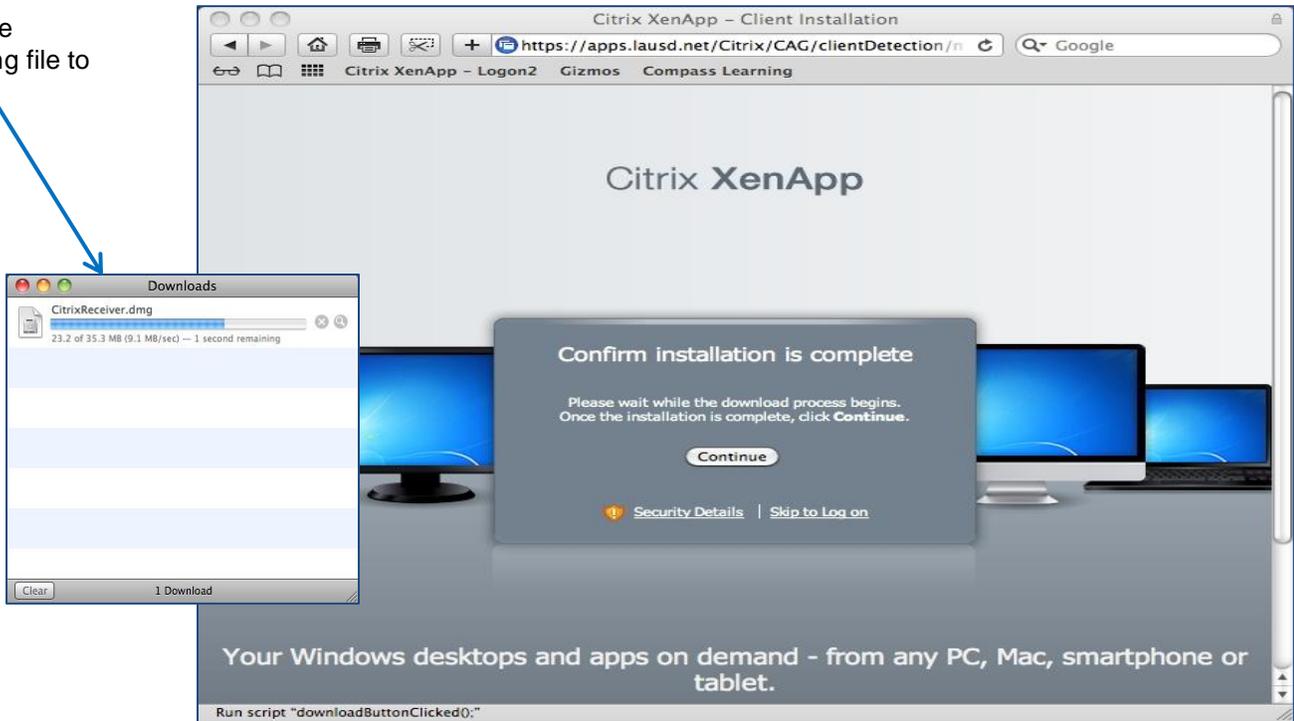
- Once the CitrixReceiver.dmg file finishes downloading click the install application.
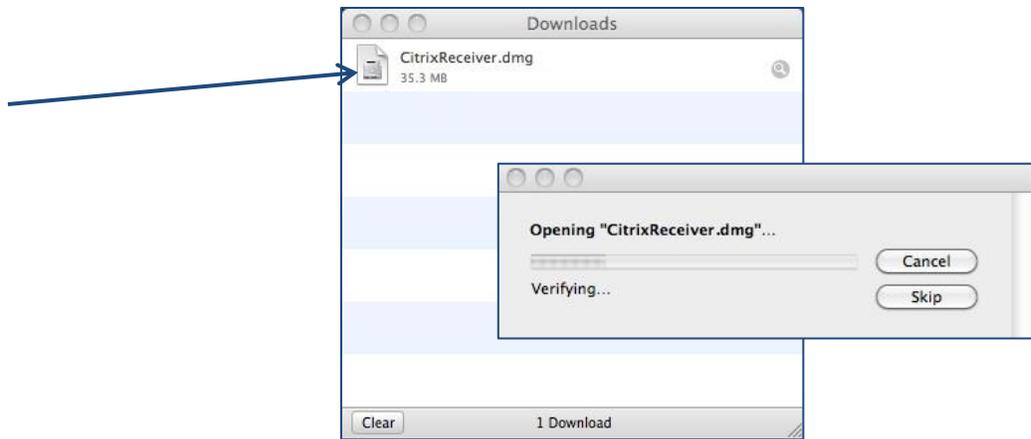
- Click the **Install Citrix Receiver.pkg**.

- Click the Continue button.

- Click the Continue button.
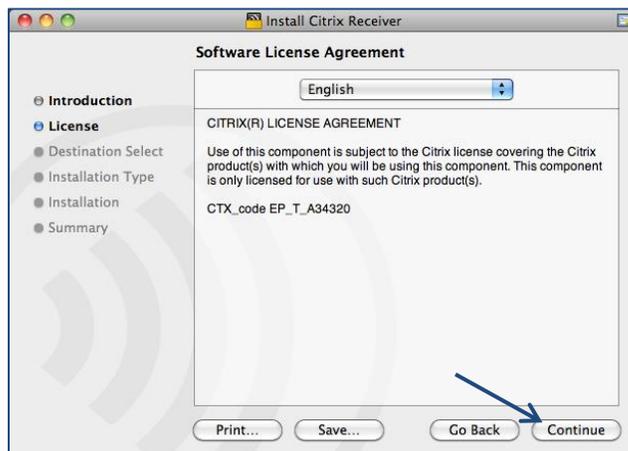
- Click the Agree button.

- Click the Install for all users of this computer.

- Click the Continue button.
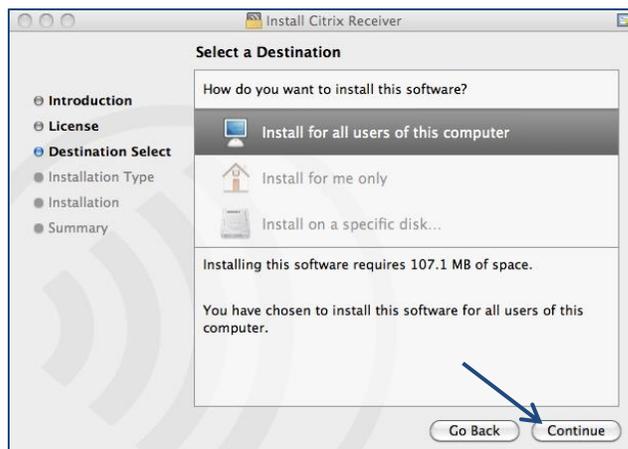
- Click the Install button.

- You will be prompted to enter the user name and password for the computer that you are using. If you do not know the user name and password please ask your supervisor for assistance.

- Click the OK button after you have entered the user name and password.

- Please wait until Citrix Receiver finishes the installation.
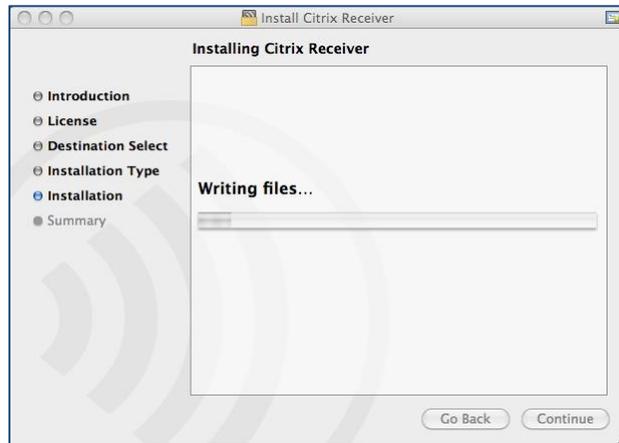
- When the installation is complete click the Close button.
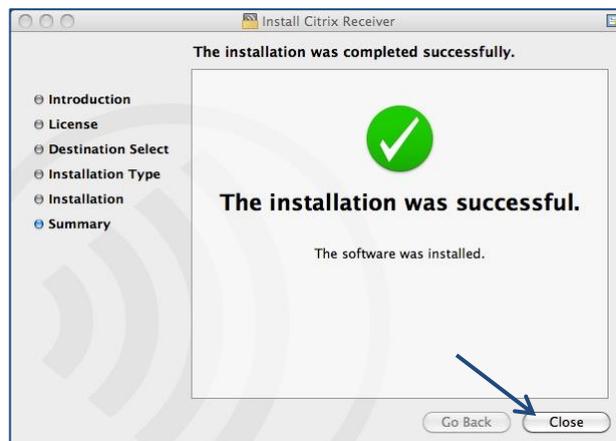
- Safari will navigate to the SAP Portal icon.

- Click the SAP Portal icon to launch portal.
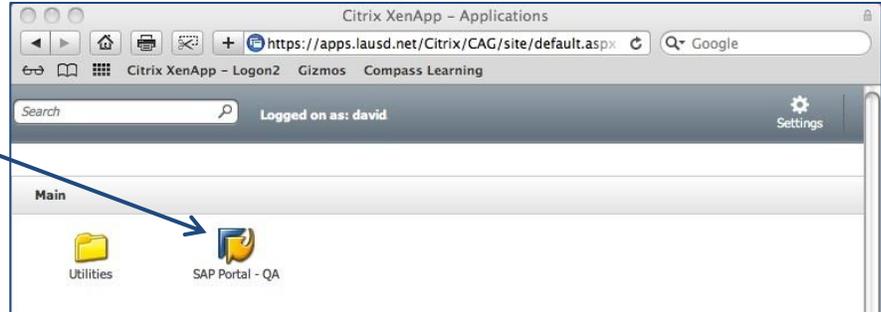
- This is a one time alert. Check the **Don't ask me again** checkbox.

- Click the Read & Write button.
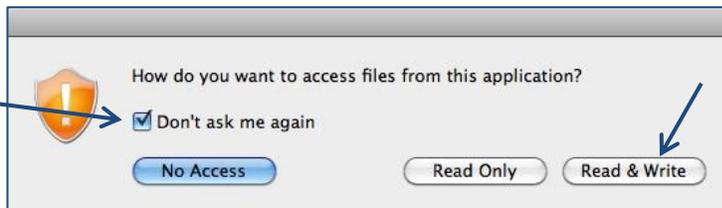
- If this is your first time logging into Citrix, it might take 1-2 minutes before the portal launches. During this time Citrix is adding your Single Sign-On (SSO) credentials into the system. Accessing this will be much faster at your next log in.

- Your installation is complete.

BASE
Business Applications
Supporting Education
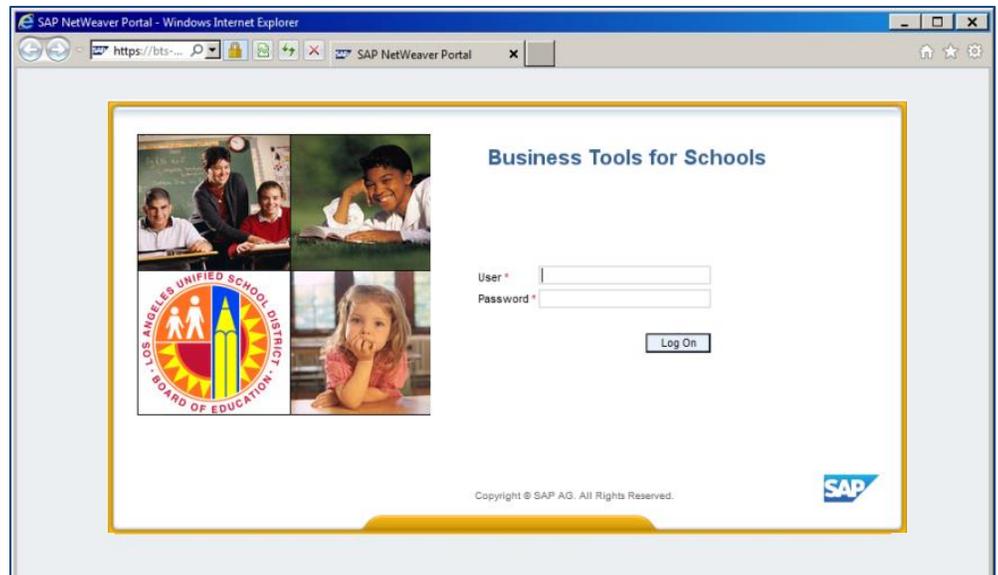
- At your next log in, open your web browser and type in https://apps.lausd.net address field.

Citrix Access Gateway

https://apps.lausd.net/vpn/index.html

Citrix XenApp – Logon2   Gizmos   Compass Learning

Los Angeles Unified School District
Information Technology Division

Welcome
Please log on to continue.

User name:
Password:

Log On

Enter your Single Sign-On (email) username and password to Log On e.g. (msmith@lausd.k12.ca.us, mary.smith@lausd.net). Do not add domain name (@lausd.k12.ca.us @lausd.net)

Account Problems? Get Support

CITRIX

- Then click the SAP Portal icon.

Citrix XenApp – Applications

Citrix XenApp – Applications

lausd.net https://apps.lausd.net/Citrix/CAG/site/

Search   Logged on as:

Messages   Settings

Main

Utilities   SAP Portal - Prod